

# ACME COMPANY

## FARM INSPECTION CHECKLIST



Millstone Avenue - Rutherford | Millstone Avenue,

WEDNESDAY 21ST JANUARY 2026

### SUMMARY

The farm demonstrates strong overall compliance, with most safety standards met. However, critical failures in PPE availability, workshop housekeeping, and machinery rollover protection were identified. While administrative records are excellent, these physical hazards require immediate corrective action and visual verification to ensure a safe working environment and maintain certification.

### Training and Orientation

Q#	QUESTION	RESPONSE
1.	Are employees aware of basic farm hazards, risks, and controls?	YES
2.	Are employees trained to use available emergency equipment and procedures?	YES

### First Aid

Q#	QUESTION	RESPONSE
3.	Are first aid kits stocked and readily available?	YES
4.	Are employees trained in first aid and CPR?	YES

### Personal Protective Equipment

Q#	QUESTION	RESPONSE
5.	Is head protection available and worn?	YES
6.	Is foot protection available and worn?	YES
7.	Is eye and face protection available and worn?	YES
8.	Is hearing protection available and worn?	YES
9.	Is protective clothing like gloves and overalls available and worn?	NO



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## Fire Protection

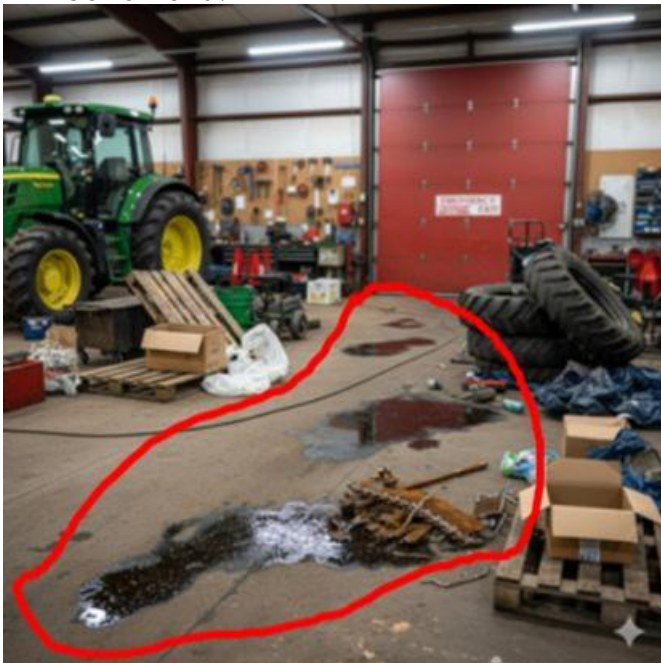
Q#	QUESTION	RESPONSE
10.	Are fire extinguishers located for easy access and maintained in good condition?	YES
11.	Are flammable and combustible materials stored safely?	YES
12.	Is the electrical system inspected regularly?	YES
13.	Is combustible dust a concern in silos?	YES

## Working in Extremes of Temperature

Q#	QUESTION	RESPONSE
14.	Are there measures to address working in the sun and in extreme temperatures (heat and cold)?	YES
15.	Are employees trained to recognize the signs of dehydration, heat rash, heat cramps, heat exhaustion, and heat stroke?	YES
16.	Are employees provided with cool shaded work areas or air-conditioned rest areas?	YES
17.	Do workers wear proper protective clothing such as wide-brim hats, light-colored long-sleeve shirts, and sunglasses?	YES
18.	Do workers use proper sun protection such as SPF 30, or higher, that is water-resistant?	YES
19.	Do workers have access to safe drinking water?	YES
20.	When possible, is work scheduled to minimize heat exposure (early morning or evening, not between 10 a.m. - 3 p.m.)?	YES

## Farm/Shop Maintenance

Q#	QUESTION	RESPONSE
21.	Are tools stored properly?	YES
22.	Are work areas clean and orderly to provide safe working conditions?	NO



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23.	Are power tools free from damaged cords?	YES
24.	Is appropriate PPE available for welding?	YES
25.	Are exhaust fans running properly?	YES
26.	Is there adequate lighting to provide a safe working area?	YES

**Handling Materials**

Q#	QUESTION	RESPONSE
27.	Do employees know how to safely lift or move equipment, animals, and crops?	YES
28.	Is all equipment used to handle materials maintained in good condition?	YES

**Equipment**

Q#	QUESTION	RESPONSE
29.	Is all equipment in proper working condition (refer to manufacturer specs for inspection and maintenance requirements)?	YES
30.	Does all powered mobile equipment (tractors, loaders, forklifts, etc.) have rollover protection?	NO
31.	Are pre-use inspections completed before use?	YES
32.	Are warning signs on equipment legible and appropriately positioned?	YES
33.	Is the operator of powered mobile equipment wearing their seatbelt?	YES

**Mechanical Safety**

Q#	QUESTION	RESPONSE
34.	Is equipment safeguarded to prevent entanglement, such as power take-off?	YES
35.	Are hot surfaces shielded to prevent burns?	YES

**Working/Walking Surfaces**

Q#	QUESTION	RESPONSE
36.	Are work areas clear of clutter?	YES
37.	Are materials secured to prevent falling from above?	YES
38.	Do employees have suitable footwear for various working conditions?	YES
39.	Are spills immediately cleaned up?	YES
40.	Are there procedures to deal with various weather conditions and walking surfaces to prevent slips and falls?	NO

**Chemical Safety**

Q#	QUESTION	RESPONSE
41.	Are all product containers labeled properly?	YES
42.	Are employees trained in WHMIS and in the proper use, storage, disposal, and emergency procedures of hazardous products?	YES

**COMMENTS & ACTION PLAN**

Personal Protective Equipment &gt;&gt; Personal Protective Equipment

(AC10103) Is protective clothing like gloves and overalls available and worn?


PRIORITY	High
DUE DATE	22 Jan 26
ASSIGNEE	Jennifer Hunt

**FINDINGS** 'No'**ACTION REQUIRED** Audit found staff handling fertilizers without nitrile gloves or puncture-resistant overalls. Storage lockers were empty, and workers were using personal, non-compliant clothing. Procure full sets of PPE immediately.

Farm/Shop Maintenance >> Farm/Shop Maintenance		PRIORITY	Medium
(AC10104) Are work areas clean and orderly to provide safe working conditions?		DUE DATE	24 Jan 26
		ASSIGNEE	Jennifer Hunt
FINDINGS	'No'		
ACTION REQUIRED	The main workshop floor is cluttered with oil spills, loose scrap metal, and discarded packaging, obstructing emergency exits and creating significant tripping hazards.		

Equipment >> Equipment		PRIORITY	Medium
(AC10105) Does all powered mobile equipment (tractors, loaders, forklifts, etc.) have rollover protection?		DUE DATE	24 Jan 26
		ASSIGNEE	Jennifer Hunt
FINDINGS	'No'		
ACTION REQUIRED	Two older utility tractors (Model X and Y) lack Roll-Over Protective Structures (ROPS) and seatbelts, posing a fatal crush risk to operators in the event of a tip-over. Decommission non-compliant tractors immediately. Schedule professional installation of certified ROPS kits or replace the machinery with modern, safety-compliant models.		

Working/Walking Surfaces >> Working/Walking Surfaces		PRIORITY	High
(AC10102) Are there procedures to deal with various weather conditions and walking surfaces to prevent slips and falls?		DUE DATE	22 Jan 26
		ASSIGNEE	Jennifer Hunt
FINDINGS	'No'		
ACTION REQUIRED	No written protocols exist for managing icy walkways or muddy inclines. Staff reported frequent near-misses during rain due to a lack of salt/sand application or designated "no-go" zones. Develop a formal Weather Response Plan. Install "Caution: Slippery" signage and provide grit bins at high-traffic transitions between indoor and outdoor work areas.		

DECLARATION		AUDITOR'S LOCATION	
			
Auditor (Jennifer Hunt)			