OCT 6

ISO 45001 AUDIT CHECKLIST

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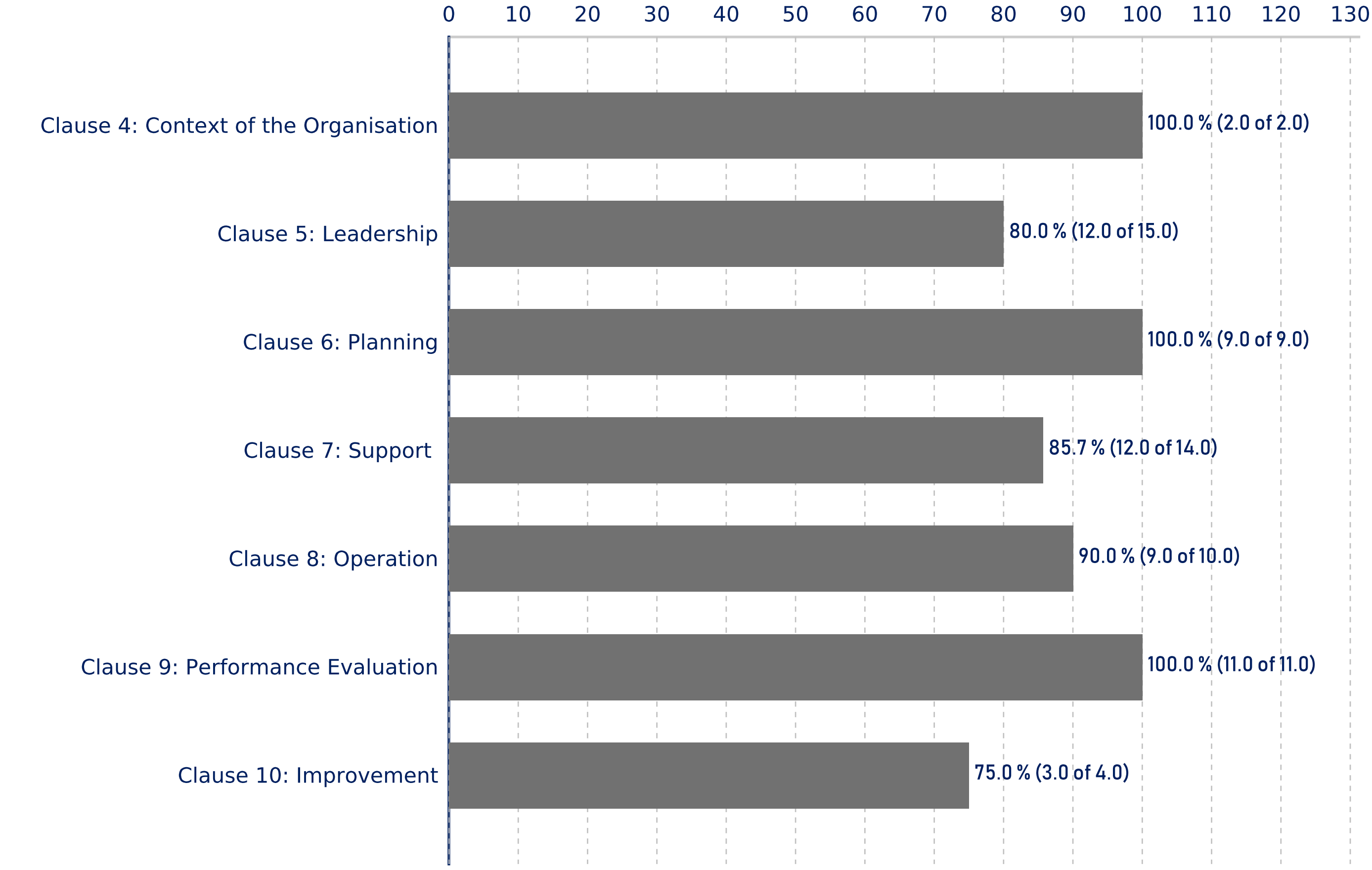
My Site

WEDNESDAY **22nd October 2025**

89.23 %

(58.0/65.0)

SCORE BY SECTION



Section	Actual	Target	%	Section	Actual	Target	%
Clause 4: Context of the Organisation	2.0	2.0	100.0	Clause 5: Leadership	12.0	15.0	80.0
Clause 6: Planning	9.0	9.0	100.0	Clause 7: Support	12.0	14.0	85.7
Clause 8: Operation	9.0	10.0	90.0	Clause 9: Performance Evaluation	11.0	11.0	100.0
Clause 10: Improvement	3.0	4.0	75.0				

CLAUSE 4: CONTEXT OF THE ORGANISATION (2/2) 100.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
1	Have external/internal issues affecting OHS outcomes been identified?	(1/1)	YES	
2	Have the needs and expectations of workers and other interested parties been comprehended?		N/A	
3	When determining the scope of the OH&S management system, were the following considered: • The issues and requirements in the above questions. • The planned/performed work related to those activities.	(1/1)	YES	

CLAUSE 5: LEADERSHIP (12/15) 80.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
4	Has external/internal issues that affect our OHS outcomes been determined?	(1/1)	YES	
5	Has responsibility and accountability for all workplace/health activities and OHS outcomes been taken?		N/A	
6	Are OH&S policy/objectives aligned with our organization's overall direction?	(1/1)	YES	
7	Are OH&S requirements integrated into day-to-day organizational processes?	(1/1)	YES	
8	Are the availability of all necessary resources readily available?	(0/1)	NO	
9	Is the importance of OHS management communicated to the whole organization?	(1/1)	YES	
10	Are direction and support provided for individuals to contribute?		N/A	
11	Is continual improvement fostered?	(1/1)	YES	
12	Have other relevant management roles to display leadership been empowered?	(1/1)	YES	
13	Is an OH&S-focused culture developed, led, and promoted?	(0/1)	NO	
14	Are workers aware that they will be praised (not penalized) for reporting incidents/hazards/risks?	(1/1)	YES	
15	Are processes for worker consultation and participation established and implemented?		N/A	
16	Have health and safety committees been established?	(1/1)	YES	
17	Are responsibilities assigned, communicated, and documented?	(1/1)	YES	
18	Is a feedback loop/reporting system set up to track success?		N/A	
19	Are goals aligned with legal guidelines?	(1/1)	YES	
20	Have competence requirements and training needs been established by setting up training and evaluating those training programs on an ongoing basis?	(1/1)	YES	
21	Are control measures determined and implemented?	(1/1)	YES	
22	Have incidents/nonconformities been investigated and have corrective actions been determined?	(0/1)	NO	

ISO 45001 AUDIT CHECKLIST

CLAUSE 6: PLANNING (9/9) 100.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
23	Has the success and continuous improvement of the OH&S management system been ensured?	(1/1)	YES	
24	Has a simple and scalable risk management and hazard ID system been developed?		N/A	
25	Are responsibilities and accountabilities based on the person outlined and documented?	(1/1)	YES	
26	Are all policies and procedures up-to-date and easily accessible?	(1/1)	YES	
27	Are undesired effects prevented or minimized?		N/A	
28	Are the risks and opportunities based on OH&S, operational, and legal requirements identified?	(1/1)	YES	
29	Is a system built for handling planned and unplanned changes in a controlled way?	(1/1)	YES	
30	Are ongoing and proactive processes established, implemented, and maintained for hazard identification?	(1/1)	YES	
31	Are social factors such as workload, work hours, victimization, harassment/bullying, leadership, and culture included in the above processes?		N/A	
32	Are individuals with access to the workplace and their activities, including workers, contractors, visitors, and other persons identified?	(1/1)	YES	
33	Are those in the vicinity of the workplace who could be impacted by our activities identified?	(1/1)	YES	
34	Are all legal documents up-to-date and readily accessible?	(1/1)	YES	

CLAUSE 7: SUPPORT (12/14) 85.7 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
35	Is the OHS management system established, implemented, and maintained through continuous improvement?	(1/1)	YES	
36	Are the necessary competencies for every role determined?		N/A	
37	Is it ensured that workers are competent based on their education, training, or experience?	(1/1)	YES	
38	Are the necessary actions taken to provide and maintain the required training?	(0/1)	NO	
39	Are the appropriate documents retained and updated as evidence of competence?	(1/1)	YES	
40	Are workers aware of the OH&S policy and objectives?	(1/1)	YES	
41	Are workers aware of their role in the OH&S management system		N/A	
42	Are workers aware of the benefits of improved OH&S performance	(1/1)	YES	
43	Are workers aware of the potential consequences of nonconformance?	(1/1)	YES	
44	Are workers aware of any incidents and the outcomes of investigations that are relevant to them?		N/A	
45	Are workers aware of any hazards, risks, or actions that are relevant to them?	(1/1)	YES	

46	Are workers aware of their right to remove themselves from hazardous situations and the proper procedure to do so?	(1/1)	YES	
47	Is proper communication ensured by documenting all information required by ISO 45001?	(0/1)	NO	
48	Is proper communication ensured by creating, implementing, and maintaining processes needed for internal and external communications relevant to the OH&S management system?	(1/1)	YES	
49	Is proper communication ensured by clarifying and documenting the who, what, where, when, and how involved in those systems?		N/A	
50	Is proper communication ensured by considering diversity aspects (e.g., gender, language, culture, literacy, disability) when mapping communication needs?	(1/1)	YES	
51	Are all required documents retained and ensured to be up-to-date and accessible?	(1/1)	YES	
52	Is the protection of these documents from loss of confidentiality, improper use, or loss of integrity ensured?	(1/1)	YES	

CLAUSE 8: OPERATION (9/10) 90.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
53	Have the necessary documents been maintained to have confidence that these processes have been carried out as planned?	(1/1)	YES	
54	Is work adapted to suit the workers?		N/A	
55	Is training provided for eliminating hazards?	(1/1)	YES	
56	Is training provided for substituting with less hazardous processes, operations, materials, or equipment?	(1/1)	YES	
57	Is training provided for using engineering controls and reorganization of work?	(1/1)	YES	
58	Is training provided for using administrative controls, including training?		N/A	
59	Is training provided for and using adequate personal protective equipment?	(1/1)	YES	
60	Are processes documented to ensure changes (i.e. locations, conditions, equipment, personnel, legal requirements) are handled in a controlled way?	(1/1)	YES	
61	Is coordination of procurement processes done to identify hazards and assess and control OH&S risks associated with working with contractors?	(1/1)	YES	
62	Are outsourcing arrangements consistent with legal requirements and with achieving our OH&S goals ensured?		N/A	
63	Are processes established, implemented, and maintained to respond to potential emergency situations?	(1/1)	YES	
64	Is training, uptraining, and testing of those procedures conducted?	(1/1)	YES	
65	Are documents related to these procedures maintained and retained?	(0/1)	NO	

CLAUSE 9: PERFORMANCE EVALUATION (11/11) 100.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
66	Have the methods for monitoring, measurement, analysis, and performance evaluation been determined?	(1/1)	YES	
67	Have the criteria against which OH&S performance been evaluated?		N/A	
68	Have the guidelines for calibrating the necessary equipment been determined?	(1/1)	YES	

69	Has the time for monitoring and measuring to be performed determined?	(1/1)	YES	
70	Has the data that will be analyzed, evaluated, and communicated been determined?		N/A	
71	Has it been determined where the testing, certification, and verification documents will be stored?	(1/1)	YES	
72	Are processes and documents in place to determine the frequency and methods for the evaluation of compliance?	(1/1)	YES	
73	Are the processes and documents available to evaluate compliance and take action if needed?	(1/1)	YES	
74	Are the processes and documents available to understand compliance status with legal requirements at all times?		N/A	
75	Are internal audits conducted at planned intervals, with objective and impartial auditors?	(1/1)	YES	
76	Are the results of all audits made available to stakeholders and all interested parties?	(1/1)	YES	
77	How is action taken to address any issues?		N/A	
78	Are all audit documents retained and updated?	(1/1)	YES	
79	Is there a system created for top management to review our OH&S management system at planned intervals?	(1/1)	YES	
80	Are the audit findings communicated to workers and interested parties, including opportunities to improve?	(1/1)	YES	

CLAUSE 10: IMPROVEMENT (3/4) 75.0 %

Q#	QUESTION	SCORE	RESPONSE	PREVIOUS
81	Has the determination of opportunities for improvement and implementation of the necessary actions occurred?	(1/1)	YES	
82	Are processes in place to report, investigate, and take action on incidents and nonconformities?		N/A	
83	When an incident or nonconformity occurs • Is timely and appropriate action taken? • Is learning and action to prevent recurrence ensured? • Is the measurement of the response and search for ways to improve undertaken?	(1/1)	YES	
84	Are documents retained for the following: • The nature of incidents or nonconformities. • Subsequent actions taken. • The results and effectiveness of any actions?	(0/1)	NO	
85	Is there continuous improvement of our OH&S management system through the following: • Enhancing OH&S performance • Promoting an OH&S-focused culture • Encouraging and rewarding worker participation • Communicating the relevant results of continual improvement to workers • Maintaining and retaining documents demonstrating continual improvement?	(1/1)	YES	

DECLARATION

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Auditor
(Aashiqe Rasul)